

Nr.: GAT-040	<b>Verkmenntaskólinn á Akureyri</b>	
Útgáfa: 02		
Dags.: 13.11. 2012	<b>Minutes of a meeting</b>	
Höfundur: BEN		
Samþykkt: HJS		
Síða 1 af 2		

Date.: 22.03.2016	Time: 13.00	Location: Lögmannshlíð.	Meeting decided by : JÁR
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**Participants:**

Attending:	Jóhannes Árnason VMA, Helga Erlingsdóttir and Þóra Sif Sigurðardóttir from the Akureyri Home for the Elderly.
Absent:	Not applicable

**Agenda:**

To look at the WorkQual handbook with representatives from the Akureyri Home for the Elderly to have comments and suggestions for the benefit of the cooperation between school and workplaces when organizing and following a student in a workplacement.

nr.	Minutes	other.
	<p>The main points made:</p> <p>When assistant nurses are finished in school and they are working / training for a longer period after they have finished school, a period of 16 weeks, the status of the student is inaccurate/unsure for the workplace. Is the student an employee or a student? The status of the student is an employee as doing work, doing shifts with perhaps only one other nurse, in reality acting as a fully qualified worker. However the student is within a training contract.</p> <p>Also it is almost impossible to evaluate a student as accurate as the workplace is asked to do. When the student is in many instances working alone there is very little opportunity to evaluate or assess that competence of the student except by doing a general evaluation based on how the feedback from the elderly people and coworkers.</p> <p>Also the contract of the training period is not accurate enough. Perhaps the contracts are not detailed enough and there is a need to have a better overview of the whole education and training in or attached to the contract. It happens that it is not completely clear how long the student must have the status of a student, for example the students may have been finished with a part of the training in a different place and sometimes this is not clear when that student asks for a placement in this place.</p> <p>When students come for the short (three week) training during their school period there is a better understanding of the role of the workplace</p>	

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and what can be expected. The time frame and the obligations of the mentors are better defined. Also the teacher from school is available and visits the student. Also it was unusually evident that the students they had January 2016 were inexperienced and their youth was evident. Perhaps there is a need to let them have some hands on experience in the homes for the elderly by staying there for some time before they are supposed to do work in a workplacement.

There may be a reason to introduce the workplace to the students at a very early stage in their education.

There also is important to have information about how many students they can expect to be asked to train each year. Of course there is some uncertainty because of personal circumstances for the students but it is very important for the main training institution for assistant nurses to get information and have updated information about the trainees to come. (Akureyri Home for the elderly and the Akureyri Hospital are the two most important places for training of assistant nurses for VMA.)

The two administrators from the Akureyri home for the elderly commented on the system of getting grants for training students.

The system for applications for the grants is difficult and constantly changing. It seems that this is not connected to the schools and the workplaces must apply for each grant. Also the grants are from a limited lump sum and sometimes all the money is finished and some workplaces simply do not get any grants for taking students into training.

Lack of communication between workplace and school specially in the final training is the main point.

Meeting finished at 14.00.

If appropriate: Any decisions made during meeting.

Minutes Prepared by: Jóhannes Árnason

Date.23.03.2016

Signatures of the people attending. See another sheet.