

WorkQual - Erasmus + KA2 Strategic Partnership
 Project 2014 – 2016
 Tuesday 5th April 2016 – Fri 8th April 2016



Tuesday 5th

Partners arrive to HOTEL AMIRAL 26bis rue Scribe 44000 Nantes
 Check-in www.hotel-nantes.fr

7.15pm	Meet in the lobby, walk across the City , dinner at LIEU UNIQUE restaurant at 8.00pm (old biscuit factory LU www.lielieuunique.com)
--------	---

Wednesday 6th April 2016

8.30am	Meet Mireille at the lobby in the hotel, walk to the tramway station “Commerce” ligne 3 direction “Marcel Paul” Meet Yveline at the tramway terminus ligne 3, 10 minutes to NTA by minibus.
9.15am	Welcome in NTA Tea/ Coffee on arrival
9.30am	<ul style="list-style-type: none"> • Confirm the arrangements for three days • Agree objectives – what we want to achieve by Friday lunch time • PM5 a short discussion on the arrangements for the final meeting. Asking for suggestions for a plan of the meeting.
10.30am	Update from the regions. Each partner giving information on the review that was done at each partner. Not requiring a formal report but listing what has been done to review the document from Philip. If available list reports from interviews and meetings with stakeholders or other people that gave comments on the proposed system in the Handbook.
11.00am	Break
	Presentation of the Quality Manual Draft 1 as circulated by Philip
	<ul style="list-style-type: none"> • To identify how we can break into smaller groups to update the processes. • Agree the content of the text and flow chart.
12.30pm	Lunch – we will eat at Les terrasses de la Gournerie www.restaurant-lesterrassesdelagournerie.fr 15mn by foot
1.45pm	<ul style="list-style-type: none"> • Groups to feedback on the changes that could be made to each of the processes.
3.00pm	Break
	<ul style="list-style-type: none"> • To agree the final text in the Quality Manual for each process and flow chart • To agree the overall introduction, appendix
4.30pm	Return to Hotel
7.15pm	Meet in the lobby, walk across the City , dinner at A CANTINA restaurant at 8.00pm www.a-cantina.fr on the old Island “Ile Feydeau”

Thursday 7th April 2016

9.00am	Meet Yveline and Mireille at tramway terminus ligne3 Tea/ Coffee on arrival
9.15am	<ul style="list-style-type: none">• Review of the work done yesterday• Identification of the Quality Audit criteria• Discuss the Quality Assurance arrangements for each provider• Agree the Quality criteria for each process
11.00am	Break
12.30pm	Lunch – we will eat at Les terrasses de la Gournerie www.restaurant-lesterrassesdelagournerie.fr 15mn by feet
	<ul style="list-style-type: none">• Discussion about the inclusion of partner examples from each country• What to include in the final Manual.
4.30pm	Go by minibus to the winemaker POIRON DABIN www.poiron-dabin.com in Château-Thébaud
7.30pm	Dinner at L'ECLUSE restaurant www.eclusevertou.com on the river “La Sèvre Nantaise”

Friday 8th April 2016

9.00am	Meet Yveline and Mireille at tramway terminus ligne 3 (with luggage for those who want to catch a train at 12h59) Tea/ Coffee on arrival
9.15am	<ul style="list-style-type: none">• Administrative matters• Marketing and dissemination
11.00am	
	<ul style="list-style-type: none">• Future project ideas• PM5 Hopefully we can use more time than this to discuss and prepare for the final meeting and conference.
12.00pm	Go to the railway station / or lunch in Les Terrasses de la Gournerie
	Free time to visit the city / transfer to the airport or trainstation <i>Opportunity for discussions</i>

Mireille : +33 6 85 21 20 36

Yveline : +33 6 86 16 36 41